

JOB OPPORTUNITY

Eden, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.

Eden District Municipality is fully committed to Employment Equity
Applications are invited for the following vacancy in the Corporate Service Department

**INTERN: LABOUR RELATIONS
SECTION: HUMAN RESOURCES
(GEORGE)**

Eden District Municipality is offering a position for an Intern in the Human Resources Section.

The internship programme provides an opportunity to unemployed graduates and a chance to gain meaningful experience that will complement their studies and gain access to the labour market.

DURATION AND REMUNERATION

The duration of the programme is implemented for a period of **12 months**.

Stipend: R3 500.00 per month

WHO IS ELIGIBLE?

Eden District Municipality is an equal opportunity employer and would therefore be guided by the principles of Employment Equity when considering the applications. Eden District Municipality uphold the right to place or not place applicants based on its needs and requirements.

Applications are invited from candidates who have not been previously employed under any Public Service/ Municipality Internship programme in the following field of study: The applicants must be between the ages of 18-35 years old.

REF	MINIMUM QUALIFICATION	AREA OF EXPOSURE	TOWN
INT 1/2018	<ul style="list-style-type: none">3 Year Degree in Human Resources (NQF level 7) orNational Diploma: Human Resources or Labour Relations (NQF level 6)	Labour Relations	George

Note(s):

- Applicants should confirm their employment history by submitting the following supporting documentation:
 - Qualifications (Degree / Diploma must be attached – statement of results is not acceptable)
 - Identity Document (SA)
 - Valid drivers license / valid PrDP (where applicable)
 - Confirmation of current / previous employment
 - Any other applicable documentation required.
- Preference will be given to candidates from the Eden District.
- Candidates must be willing to be subjected to practical/ proficiency testing.
- Candidates must be willing to be subjected to a medical fitness test and a criminal record check.
- Council reserves the right not to make or confirm appointments.
- Your application will also be subjected to references from your previous Employers.
- No late, faxed or email application will be accepted.**

Application forms and further information:

Please forward a completed application form with a comprehensive Curriculum Vitae accompanied by original certified copies of your Identity Document, driver's license and relevant qualifications to Eden District Municipality, Registration Section, P.O Box 12 or 54 York Street, George 6530. The application forms are available at the offices of Eden District Municipality or visit the Eden DM website at www.edendm.gov.za.

Only shortlisted candidates will be contacted. Should candidates not be contacted within two months after the closing date, they may accept their application as unsuccessful.

Eden District Municipality reserves the right not to make or confirm any appointments to the advertised posts.

Contact Person: Mr Alvin Botha on 044- 803 1389.

Closing date: Thursday, 22 February 2018 before 16h30.

Notice no: 27/2018

**MG STRATU
MUNICIPAL MANAGER**



Candidates with disabilities are encouraged to apply.