

DEPARTMENT OF WOMEN

The purpose of the Department of Women is to lead, coordinate and oversee the transformation agenda on women's socio-economic empowerment, rights and equality through mainstreaming, monitoring and evaluation.

APPLICATIONS : The Director-General, Department of Women, Private Bag X931, Pretoria, 0001 or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.

FOR ATTENTION : Mr J Mahlangu

CLOSING DATE : 21 October 2016

NOTES : Applications must be submitted on form Z83, obtainable from any public service department or on the internet at www.gov.za/documents and must be accompanied by a comprehensive CV as well as certified copies of all qualification(s) and ID-document. Non-RSA citizens/permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the post(s). All short-listed candidates for senior management posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Designated employees shall be required to disclose their financial interests within 30 days after assumption of duty. Senior managers shall be required to enter into a performance agreement within three (3) months of assuming their duties in the Department. Senior managers shall within one (1) month of the date of their appointment conclude the prescribed contract of employment. Appointment(s) will only be made on the first notch of the advertised salary level.

Note: if the applicant fails to sign the Z-83 form that will constitute an automatic disqualification. The Department of Women is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the

Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration. Women and persons with disabilities are encouraged to apply.

- POST** : **CHIEF DIRECTOR: GOVERNANCE TRANSFORMATION, JUSTICE AND SECURITY (ref no: DOW/8/2016)**
- SALARY** : R1 068 564 per annum, salary level 14
- CENTRE** : Pretoria
- REQUIREMENTS** : Appropriate postgraduate degree in Social Sciences, Development Sciences or relevant NQF 8 qualification. 12 years relevant experience of which 5 years were in senior management. Proven experience in gender activism; government policies & programmes analysis and consolidation; government matters related to gender as well as gender mainstreaming. Intimate knowledge of the regulatory framework related to the protection of gender rights, such as the Commission of Gender Equality Act, Domestic Violence Act, Recognition of Customary Marriages Act and other policies that integrate coherent socio-economic issues related to women. Knowledge of intergovernmental initiatives and interventions on women's socio-economic and gender-based violence programmes. Applicant must possess the following skills: strategic capability and leadership; gender diversities awareness; transformation and change management; client orientation and customer focus; people management and empowerment; financial management; effective report writing, verbal and written communication skills. The successful applicant will be subject to personal security vetting at a **top secret level**.
- DUTIES** : To ensure policies and programmes that mainstream women's equality in the public sector, and eliminate gender-based violence: coordinate the implementation, mainstreaming and capacity development of interventions for the social empowerment of women across government on issues of socio-economic empowerment of women, as well as gender equality considerations into government programmes; coordinate the implementation of policies, programmes and mechanisms that promote women's access to justice, security and gender equality; ensure that policies and programmes promote gender-responsive budgeting; standardise and strengthen Gender Focal mechanisms and machineries to build capacity to promote gender equality across all sectors; drive the departmental contribution to the Integrated Programme of Action Against Violence against Women; ensure the adequacy and effectiveness of systems and structures available to victims of gender-based violence. Provide strategic leadership to the Sub Programme; serve as member of the Senior Management Team.

ENQUIRIES : Mr Mbhazima Shiviti (012) 359 0226

POST : **DIRECTOR: COMMUNICATIONS (ref no: DOW/9/2016)**

SALARY : R898 743 per annum, salary level 13

CENTRE : Pretoria

REQUIREMENTS: An appropriate NQF 7 qualification in Communication, Marketing or related field. Minimum of ten (10) years experience in the field of gender activism, public relations and communications of which five (5) years were in middle management. Proven experience in the management of communication services related to gender mainstreaming and corporate branding. Ability to advocate for the socio-economic participation and empowerment of women. Proven record of relationship building and networking. Advanced written and verbal communication and interpersonal relations. Creative and innovative thinking. Ability to coordinate and organise. Computer proficient. Research and problem solving skills. Ability to work under pressure. Ability to design ideas without direction. The successful applicant will be subject to personal security vetting at a **top secret level**.

DUTIES To provide communication services and manage the corporate brand of the Department: manage the departmental communications strategy; provide internal (printed and electronic) and external communication management services; monitor and analyse reporting in the media of the Department; conduct communication research and analyses; manage special communication projects; provide events management services; provide content to the departmental website; provide social media communication services. Provide strategic leadership to the Sub Programme; serve as member of the Senior Management Team.

ENQUIRIES : Mr Mbhazima Shiviti (012) 359 0226