



INTERNAL/EXTERNAL

HEAD: REGULATORY REPORTING (L4)

(This position is on a senior manager level and based in Centurion)

Job Title

Reports to

Chief Financial Officer - Postbank

Key Responsibilities

Strategic alignment

- Responsible for ensuring the regulatory reporting processes are embedded consistently across the bank, and reports automated as much as possible
- Assist the CFO in providing strategic financial advice and counsel to the bank in terms of the regulatory impact of strategic plans and actions
- Assist in developing regulatory reporting function for the bank, ensuring alignment with the bank's data and reporting requirements
- Liaise with Postbank Compliance Officer to ensure completeness of reporting

Regulatory Reporting

- Compile, analyse and submit regulatory BA reports to SARB
- Resolve any SARB queries relating to figures reported and manage the relationship with SARB Provide commentary on SARB circulars/guidance notes/directives on BA reporting matters
- Interpret banking regulations and assess impact on Postbank
- Oversee the collection of raw data as well as predefined risk reports from different source systems.
- Ensure reporting is done in line with Basel II and III
- Prepare regulatory capital adequacy information for external disclosure
- Supports capital management function with the data and analysis requirements
- Competitor analysis relating to capital adequacy ratios
- Ad hoc reporting and analysis
- Develop and maintain relationships with Postbank's Treasury
- Develop and maintain relationships with Finance, ERM, Internal & External Audit, and Operations, etc.
- The incumbent will further be directed by Postbank policies, processes and procedures; Delegation of Authority; Legislation (Banks Act and Regulations, Postbank South Africa Limited Act, Public Finance Management Act, Companies Act) and International Financial Reporting Standards (IFRS) negotiations and product investment decisions

Compliance

- Ensure the effective and efficient management and control of functions/resources in accordance with the stipulations of the Public Financial Management Act, fraud prevention and risk management principles, legislation, company policies, processes, regulations.

People Management

- Recruit and develop skilled and talented staff
- Manage performance of direct reportees ensuring agreement of annual goals, measuring performance against agreed goals and dealing with non-performance accordingly
- Talent management of direct reports, including career development and paths for all staff
- Ensure that staff receive adequate and relevant training to support their careers
- Ensure that the working environment contributes to improving staff morale and increased productivity
- Alignment to the bank's transformation objectives through departmental processes

Minimum Requirements, Knowledge, Skills, Attributes & Other requirements

Minimum Requirements

- CA (SA) qualification (NQF8)
 - At least 8-10 years of post-qualifying experience
 - At least 3 years of hands on experience in preparation and submission of Basel II related BA forms to the South African Reserve Bank
 - Knowledge of Basel III would be beneficial
- Strong Experience in Bank Financial Reporting Environment
Exposure to Risk/ Audit / or Actuarial activities also an added advantage
Prior knowledge of Flexcube and other risk / Finance platforms

Knowledge

- Understanding of risk types impacting regulatory and economic capital
- Proven Banks Act regulatory reporting experience
- Knowledge of practical treasury management and credit processes and related accounting issues is required
- Knowledge IFRS is required
- Bank Act
- PFMA

Skills and Attributes

Strong skills in consolidation practises, strong leadership skills with ability to interact and influence at all levels, Proven technical accounting and valuation skills, Good analytical skills, Good interpersonal and presentation skills, Good people management skills, Good written and verbal communication skills, Good planning, organising and time management skills, Good working knowledge of Microsoft Office and exposure to other Group Treasury functions not essential, but would be seen as an advantage

High attention to detail, Able to work under pressure, Accurate, Ability to work independently and in a team environment, Flair for figures, Mental alertness, Ability to handle stress and contact with Line Managers, Ability to maintain confidentiality at all times, Deadline driven, Ability to interact with employees across various levels, Ability to adapt to various situations

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Contacts

Email your CV to: Zothile.Mngomezulu@postoffice.co.za

Closing Date: 23rd September 2016

Position Number: 60057752

Cost Centre: 50800

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