UNIVERSITY OF PRETORIA

GILL JACOT GUILLARMOD SCHOLARSHIP

REGULATION

1. **PURPOSE**

The purpose of this regulation is to provide an exposition of the policy regarding the Gill Jacot Guillarmod Scholarship and the procedure for the submission of the applications and awards for the scholarship.

1. **BACKGROUND**

In loving memory of Gill Jacot Guillarmod, Senior Project Manager and Liaison Officer of the Centre for Human Rights from 1 May 2001 to 15 January 2010, in deep appreciation for her role to the academic and other programmes of the Centre, and in recognition of her humanity and humour, which left a profound impression on everyone whose lives touched hers, the Centre for Human Rights in 2010 established the Gill Jacot Guillarmod Scholarship.

1. **VALUE AND FREQUENCY**
	1. The fund has a capital-building facility. 80% of the interest yield will be made available annually for scholarship awards. However, should the 80% interest yield in any particular year be less than R20 000, the Centre for Human Rights will provide the shortfall.
	2. The Scholarship Fund will be made up of voluntary contributions. Unless otherwise requested, the names of individuals or organizations contributing to the Fund will be publicised on the Centre’s website. Donors must deposit their contributions into the following account:

ABSA Bank

Branch: Hatfield

Account number: 214 000 0054

Branch code: 632005

REFERENCE: SOS726/3600 (GJ Guillarmod)

Fax proof of payment to 012-420 2390.

* 1. The scholarship is awarded for one academic year. In respect of doctoral candidates, it may be renewed once. As renewal is not automatic, doctoral candidates holding the bursary must reapply according to the usual procedure (see para 5 below).
	2. The value and number of awards will be determined annually by the Selection Committee.
1. **CRITERIA APPLICABLE TO THE SCHOLARSHIP**

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| * 1. The Scholarship will be awarded annually to a Masters or Doctoral student studying towards a degree in human rights on a degree programme based within the Centre.
	2. The Scholarship will be awarded annually, for a student undertaking studies in the following academic year. The Scholarship will be awarded for the first time in November 2010, for studies in 2011. The recipient of the scholarship will be publicly announced on or around 10 December every year, as part of the LLM Graduation Ceremony. The scholarship amount will only be paid to the recipient once he or she has been registered with the University of Pretoria.
	3. All successful applicants for the LLM (Human Rights and Democratisation in Africa) may apply to be considered for this scholarship.
	4. Any doctoral student or masters student registered on any other programme in the Centre may also apply for this scholarship.
	5. The criteria for selection are: proven commitment to human rights; devotion to the cause of humanity; academic excellence; an ability to balance academic pursuit with other interests and financial need.
	6. At the time of making the application, an applicant must reveal any other scholarships already awarded for the intended programme.
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1. **PROCEDURE FOR APPLYING FOR AND THE AWARDING OF THE SCHOLARSHIP**
	1. The Centre will advertise the Scholarship.
	2. Applications must reach the Operations Manager of the Centre by 30 October annually. Applications must consist of a letter of motivation, at least two letters of support, and the candidate’s most recent academic results or progress report (for currently registered doctoral students).
	3. Applicants should fulfil the criteria laid down by the University of Pretoria for enrolment for the field of study concerned.
	4. The Selection Committee will select students for award in accordance with the criteria for the scholarship and will submit a list of scholarship holders to the Division for Study Finance in order for the award to be made on the student’s account
	5. The recipient of the scholarship is not precluded from holding other bursaries.
	6. The scholarship will be utilised to cover tuition and accommodation fees should the student reside in a UP residence. The student may claim credits that arise on the student account due to the award.
2. **SELECTION COMMITTEE**

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| The selection panel, consisting of the Director of the Centre, the Assistant Director of the Centre, the LLM Programme Manager, the Centre’s Operations Manager and Edouard Jacot Guillarmod, or his representative, will meet annually to decide on the award of the Scholarship. |

1. **ADMINISTRATION OF THE BURSARY FUND**

The University of Pretoria administers the bursary fund in accordance with this regulation and the general regulations that govern the investment funds that are made available for bursary / scholarship purposes each year.

Signed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2010

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Prof Frans Viljoen

Director: Centre for Human Rights

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Mr Norman Taku

Assistant Director: Centre for Human Rights

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Mr T G Kruger

Director: Finance

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Mrs R Dijksman

Deputy Director: Finance