



the dti

Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

INTERNSHIP PROGRAMME 2017/18

The Department of Trade and Industry invites graduates to apply for internship opportunities for a period of 12 months commencing 01 April 2017 to 31 March 2018 in the following fields of study:

Division	Placement	No. of positions	Field of study	REF NO
CCRD	Socio Economic Impact and Assessment	1	Development Economics	LC01
CCRD	Institutional Management	1	Public Management/Law	LC02
CCRD	Market Research and Trend Analysis	1	Economics/ Business	LC03
CCRD	Stakeholder Relations	1	Communications, Public Relations, Journalism/ Marketing	LC04
CCRD	Operational Management	1	Human Resource Management	LC05
GSSSD	Office of the Chief Director: HR&LC	1	Public / Business Administration	LC06
GSSSD	Recruitment Operations	1	Human Resource Management	LC07
GSSSD	Employment Relations	1	Human Resource Management / Labour Law/ LLB	LC08
GSSSD	Talent and performance Management	2	Human Resource Management / Development related	LC09
GSSSD	Human Resource Development	1	Human Resources Development	LC10
GSSSD	Wellness Centre	1	Social Science	LC11
GSSSD	Office of the Chief Information Officer	4	IT/ICT	LC12
GSSSD	Accommodation Management Services: Security Services	1	Safety Management	LC13
IDAD	Employment Creation Fund Unit	1	Accounting/Auditing or Financial Management	LC14
IDAD	Eastern Cape Regional Office	1	Economics	LC15
IDAD	Western Cape Regional Office	1	Economics	LC16
IDAD	Product Development Unit	1	Economics	LC17
IDAD	Product Development Unit	1	Economics (Development/ General)	LC18
IDD	Agro-Processing	2	Agriculture/Agricultural Economics/Economics/ Forestry Science	LC19
IDD	Mining Equipment	1	Economics/Mining Engineering/Chemical Engineering/Metallurgy/ Geology and Supply Chain	LC20
IDD	Up/Mid-stream oil and Gas	1	Economics/Geology/ Chemical engineering/	LC21

			Supply Chain	
IDD	Aerospace and Defense	1	Economics	LC22
IDD	Industrial Policy	2	Economics	LC23
IDD	Divisional Management	1	Business Administration/ Public Management	LC24
ISA	Investment Promotion	6	Economics	LC25
ISA	One Stop Shop (Provincial)	2	Economics	LC26
ISA	Special Projects	1	Business Management/ Operations/ Public Administration	LC27
ISA	Finance	1	Finance/Accounting	LC28
ODG	Strategy Management and Entity Oversight	1	Public Administration /Management	LC29
ODG	Marketing, Communications and Stakeholder Engagement	3	Public Relations/ Advertising/ Event Management/ Marketing Management	LC30
ODG	Financial Accounting: Staff Claims & Salaries	2	Financial Accounting	LC31
SEZ & ET	Strategy and Monitoring and stakeholder liaison	2	Economic Development	LC32
SEZ & ET	Program Design and Implementation	2	Economics	LC33
SEZ & ET	Space Affairs	1	Office Management and Technology	LC34
SEZ & ET	Divisional management Unit	1	Public Administration/Business Administration	LC35
SEZ & ET	Economic Infrastructure	1	Economics	LC36
B-BBEE Commission	Legal Support and Prosecution	1	LLB	LC37
B-BBEE Commission	ICT	1	Computer science/Informatics/System Engineering/Information technology/Business Administration/ Network Administration	LC38
B-BBEE Commission	Case management and Administration	1	Public Administration/Law/Business Administration/ Records Management	LC39
B-BBEE Commission	Investigations and Enforcement	3	Public Administration/Business Administration	LC40
B-BBEE Commission	Advocacy, Education and Awareness Development	3	Public Administration/Business Administration/Education/La w	LC41
B-BBEE Commission	HRM	1	HRM/Social Science/Industrial Psychology/Public Administration	LC42
TISA	Export marketing: National Pavilions	1	Business Administration/Management/	LC43

			Economics	
TISA	Export Marketing: EMIA	1	Accounting/Business Administration/Economics	LC44
TISA	Export Promotion North America	1	Economics/Business Economics	LC45
TISA	Export Promotion-Europe Desk	1	Economics/International Trade	LC46
TISA	Export Promotion-South America	1	Economics/International Relations	LC47
TISA	Export Promotion: Asia Desk	1	Economics/International Trade	LC48
TISA	Export Promotion: Services Desk	1	Economics	LC49
TISA	Export Promotion-Regional Desks	2	Economics/Marketing/International Relations	LC50
TISA	International Operations	1	Research/Information	LC51
TISA	Operations: Business Intelligence	1	IT/Information Systems (Data Mining)	LC52

Divisions:

CCRD – Consumer and Corporate Regulation Division
GSSSD – Group Systems and Support Services (Corporate Services)
IDAD – Incentive Development and Administration Division
IDD – Industrial Development Division
ODG – Office of the Director-General
SEZ&ET – Special Economic Zones and Economic Transformation
TISA – Trade and Investment South Africa
ISA – Investment South Africa

Requirements:

- Applications are invited from unemployed South African citizens aged between 18 and 35 years who have completed a minimum of N6/National Diploma or B degree in the relevant fields as indicated above
- Interns will receive monthly stipend of R6 000.00 in accordance with their highest qualification at the time of appointment
- Applicants who have already participated in any Government Internship Programme will not be considered and if it is found that this was the case after appointment, the contract will be terminated with immediate effect.

Application process:

- Applications must be submitted on a signed Z83 form, obtainable from any Public Service department and must be accompanied by a comprehensive CV and certified copies of qualification (including Matric Certificate), academic record and Identity Document
- **Failure to provide required documents will disqualify applicants**
- Applicants must clearly indicate the reference number on the Z83 form. A separate application should be submitted for each internship position applied for.
- No late applications will be considered
- Unless indicated otherwise, the internship opportunities are based in Pretoria
- It is the applicant's responsibility to have international qualifications evaluated by the South African Qualifications Authority (SAQA). All qualifications will be subjected to verification
- Correspondence will be limited to short-listed candidates only. If you have not been contacted within two (2) months of the closing date of this advertisement, please accept that your application was unsuccessful
- The Department of Trade and Industry is committed to the achievement of and maintenance of diversity and equity in employment, especially of race, gender and disability.

Applications can be submitted:

- By post to the Registry Office, The Department of Trade and Industry, Private Bag x84, Pretoria, 0001;
- Hand-delivered to **the dti** Campus, corner of Meintjies and Robert Sobukwe Street, Sunnyside, Pretoria; or
- E-mailed to intern2017@thedti.gov.za (Reference must appear in subject line of e-mail).

Please direct all queries to: Nonhlanhla Sindane at 012 394 1632 or Benzi Thobane 012 394 3040

Closing date: 02 December 2016