



# agriculture, forestry & fisheries

Department:  
Agriculture, Forestry and Fisheries  
REPUBLIC OF SOUTH AFRICA

## Annexure 1

### ENTRY FORM

#### #YOUTH IN AGRICULTURE, FORESTRY AND FISHERIES AWARDS (#YAFF AWARDS)

#### NB:

There are two sections on this form:

**Section 1** must be completed by the nominator; and

**Section 2** must be completed by the nominee only

The entry form must be completed honestly and accurately by using a black ink pen. Where applicable, please use a cross (x) to answer a question in the provided spaces.

### SECTION 1

Category entered for	
Sub-category	
Name of nominee	
Name of nominee's business enterprise	

Name of nominating organisation	
Contact person	
Landline Number	
Mobile Number	
Email Address	
Company address	

Please state what linkage does the nominee have with the nominating organisation:

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Please specify why the organisation has decided to nominate this candidate:

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Signed at: ..... on this ..... day of.....year

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Signature (nominator)

## SECTION 2

### BIOGRAPHICAL INFORMATION

Surname												
First name(s)												
Initials												

Identity Number													
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Race	African	Coloured	Indian	Other
Gender	Male	Female		
Disability	Yes	No		
If yes, explain:				

Education level	No schooling	Below matric	Matric/Grade 12	Post matric Certificate	National Diploma	Degree	Post graduate degree
Where applicable kindly state the qualification:							

### ENTERPRISE DETAILS

Legal name of business	
Trading Name of business	
Type of business	
Black ownership %	
BBBEE rating	
Number of years in operation	

Level of production (small scale or commercial)	
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## CONTACT DETAILS

Physical address										
Farm Coordinates										
Municipality										
District										
Province										
Landline Number										
Mobile Number										
Fax										
Email address										

## Ownership /management role (Supportive material required)

Please indicate if you are the sole owner of the business or part of a group:

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In the case of the former, please indicate your percentage share:

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In the case of the latter, please indicate how many members have the rightful ownership of the enterprise and how many are actively involved in the daily operations of the business enterprise:

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Describe your role in the business enterprise in terms of decision making and management of the business (attach evidence e.g. contract, constitution of organisation or any other legal documentation):

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Briefly state how the land was acquired:

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Describe the kind of support (monetary and non-monetary) the business has received:

(i) Government(state the department or State owned entity)

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(ii) Private sector(state organisation):

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**Production Information** (Supporting material required)

Give a brief description of your business enterprise, citing your commodities, scale of production, gross margin per enterprise and individual percentage contribution to turnover,

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Commodity	Scale of production

**\*Commodity (type of enterprise- sunflower, dairy, poultry, timber plantation, fishing), \*Scale of production (number of animals/ size of land under production, number of vessels etc.)**

Year 1			Year 2		
Commodity	Production output/ yield	Contribution to business turnover (%)	Commodity	Total Yields	Contribution to business turnover (%)

**\*Commodity (type of enterprise- sunflower, dairy, poultry, timber plantation, fishing)\*Production output/yield (e.g.7 tons/ha \*5ha, 15 +/-450kg/LSU, 1000 m<sup>3</sup> of wood), \*Contribution to turnover (portion of the total revenue derived from the particular enterprise).**

Explain the management practices you use to ensure the sustainability of natural resources, adaptation and mitigation to climate change:

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Give an indication of best practices that have contributed to the success of your business:

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**Financial Information** (Supporting material required)

Describe your recording keeping system, citing the types of financial journals you keep:

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Indicate how you would describe the financial position of your business:

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Give an Indication of your business turnover for the past two years:

Year	Turnover	Profit/loss
Year 1		
Year 2		

Indicate your business strategies to manage financial risk:

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**Marketing** (Supporting material required)

Succinctly describe the overall direction of marketing in your business giving an indication of the price of the products, nature of commodity, channels of distribution, methods of promotions and existing formal markets serviced by the business:

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Commodity	Unit (ton, 450kg-LSU etc.)	Price	Distribution channel

**Human Resource Management** (Supportive material required)

Give an indication of the investment you have made in the development of employees:

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Indicate your human resource management record system (s):

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**Job Creation** (Supportive material required)

Specify the number of job opportunities created and maintained in the past three years:

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Item	Description	Number
Number of employees	Permanent	
	Temporary	
Average number of years of employment for permanent staff	0 – 3 years	
	4 – 6 years	
	7 plus	
Citizenship of employees	South African	
	Non South African (legal documentation may be required)	
Composition of employees	Male	
	Female	
	Youth	
	Disabled	
Employment equity status	African	
	Coloured	
	White	
	Other	

In less than 100 words, briefly share your story citing why you are deserving of winning this competition:

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Signed at.....on this.....day of.....year.

Signature of nominee: .....