

**Application for Financial Assistance for South African Postgraduate (Honours, Master's & Doctoral) students:
detach and return the completed form with supporting documents to the Postgraduate Funding Office**

CLOSING DATE FOR APPLICATIONS: 31 OCTOBER 2016

NEED ONLY applicants: Complete PARTS 1 - 12 Need criteria: 1. Family/Own income cannot exceed R200 000 per annum. 2. Minimum overall final mark of 55%.	Full name of Applicant:			
MERIT and NEED combination applicants: Complete PARTS 1 - 12	Student / Applicant Number:			
MERIT ONLY applicants: Complete ONLY PARTS 9 - 12 Merit criterion: Minimum overall final mark of 60%.	I am applying for funding based on:	NEED ONLY <input type="checkbox"/>	MERIT and NEED <input type="checkbox"/>	MERIT ONLY <input type="checkbox"/>

VERY IMPORTANT INFORMATION:

1. Please note that if you are eligible for an NRF award, you MUST apply to the NRF for a bursary. The University will not consider you for a UCT Merit-award unless you apply to the NRF. For details on applications to the NRF, please refer to Section 1 of Booklet No. 14.
2. NRF & UCT Merit awards cannot be held concurrently. Eligible applicants may be allocated an NRF OR a UCT Merit award.
3. Incomplete and late applications will be disqualified or delayed.

SECTION I

POSTGRADUATE FUNDING APPLICATION

PLEASE READ THIS CAREFULLY BEFORE COMPLETING THIS FORM.

- Students who register for Honours, Master's and Doctoral degrees are not eligible for the financial aid packages that are available to undergraduate students. We do not provide the full cost of attendance to Honours, Master's and Doctoral students and can only provide eligible applicants with a CONTRIBUTION TOWARDS the cost of attendance. Students must secure supplementary sources of funding.
- UCT does not guarantee that an applicant will receive funding. We do not undertake to provide full-cost funding for postgraduate students. Students should apply/request funding/financial support from as many outside sources as possible. Information and details of available bursaries, scholarships and fellowship programmes are available in the University's Booklet No. 14 - Financial Assistance for Postgraduate Study and Postdoctoral Research. This Booklet is available on the University's website and can be found on the following URL: <http://www.uct.ac.za/apply/funding/postgraduate/applications/>.
- Only South African citizens and permanent residents may use this form. Non-South Africans are not eligible for these awards and should contact the Postgraduate Funding Office for application procedures and time-lines for International and Refugee Students Scholarships. Forms are available at <http://www.uct.ac.za/apply/funding/postgraduate/applications/>
- Only Honours, Master's and Doctoral students who are registered for full time studies are eligible.
- Funding tenures are limited to: Honours - ONE YEAR - i.e. for the FIRST year of Honours only. Master's - TWO YEARS - i.e. for the FIRST TWO YEARS of Master's study only. Renewal : conditional and separate application required. Doctoral - THREE YEARS. i.e. for the FIRST THREE YEARS of Doctoral study only. Renewal : conditional and separate application required. Students will NOT be considered for funding thereafter.
- Students who will register for the 4th year of a Bachelors degree, FAPM, PGCE, LLB or Postgraduate Certificates and Diplomas are not eligible for these awards.
- For financial assistance for undergraduate study, students should complete the UCT & NSFAS Financial Assistance Application. Contact the Student Financial Aid Office or the Admissions Office for further information.
- UCT has limited funding for both local and international postgraduate students.
- If you will be employed full-time in 2017 (i.e. working in excess of 20 hours per week) you are not eligible for funding support.
- Incomplete and late applications will be disqualified or delayed.
- Funding applications received late due to their having been submitted to the incorrect office may be delayed.

Applications must be submitted - with all required supporting documentation - to the Postgraduate Centre & Funding Office, University of Cape Town, Private Bag X3, Rondebosch, 7701 by no later than 31 October 2016.

If you intend to register at the University of Cape Town for a degree in 2017, and you are not a student at the University of Cape Town, you must submit a midyear transcript by no later than 31 October, and a final transcript of your latest degree by no later than 15 January 2017. Applications that are without transcripts after that date will be disqualified. All students applying for need-based support will be means-tested. Most of the categories of award described in the above-mentioned booklet have their own criteria and application forms. The booklet will indicate which application form is required. These forms can be sourced online from the following URL: <http://www.uct.ac.za/apply/funding/postgraduate/applications/>.

PART 1	IF YOU ARE MARRIED OR DIVORCED, PLEASE COMPLETE THE FOLLOWING
Title (Table D): <input style="width: 40px; height: 20px; border: 1px solid black;" type="text"/> First Names of spouse / Former spouse: <input style="width: 800px; height: 20px; border: 1px solid black;" type="text"/>	
Surname / Last Name: <input style="width: 880px; height: 20px; border: 1px solid black;" type="text"/>	
Marital Status (Table D): <input type="checkbox"/> <i>Please provide a certified copy of your ID document and a certified copy of your marriage certificate</i>	
Identity number (attach copy of ID to verify) <input style="width: 360px; height: 20px; border: 1px solid black;" type="text"/>	
Spouse employment details:	
Occupation: (Full-time/Part time) Gross Earnings: R Per week/month/year	
Name of Employer: Tel. Number:	

PART 2	IF YOU ARE ORPHANED, YOU MUST PROVIDE DEATH CERTIFICATES OF BOTH PARENTS WITH A STATEMENT STATING HOW YOU HAVE BEEN SUPPORTING YOURSELF FINANCIALLY.
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PART 3	DETAILS OF YOUR FATHER / STEPFATHER / MALE GUARDIAN AND HIS EARNINGS	PROOF OF ALL INCOME MUST BE ATTACHED
Personal information of: FATHER <input type="checkbox"/> STEPFATHER <input type="checkbox"/> MALE GUARDIAN <input type="checkbox"/> (Please tick appropriate box.)		
Title (Table D): <input style="width: 40px; height: 20px; border: 1px solid black;" type="text"/> First Names: <input style="width: 800px; height: 20px; border: 1px solid black;" type="text"/>		
Surname / Last Name: <input style="width: 880px; height: 20px; border: 1px solid black;" type="text"/>		
Physical Home Address: <input style="width: 400px; height: 100px; border: 1px solid black;" type="text"/>		Province: <input style="width: 460px; height: 20px; border: 1px solid black;" type="text"/>
Postal / Zip Code: <input style="width: 110px; height: 20px; border: 1px solid black;" type="text"/>		Dialling Code: <input style="width: 60px; height: 20px; border: 1px solid black;" type="text"/> Telephone Number: <input style="width: 290px; height: 20px; border: 1px solid black;" type="text"/>
		Dialling Code: <input style="width: 60px; height: 20px; border: 1px solid black;" type="text"/> Cell / Mobile Number: <input style="width: 290px; height: 20px; border: 1px solid black;" type="text"/>
Marital Status (Table D): <input type="checkbox"/> <i>Please provide a certified copy of your ID document and a certified copy of your marriage certificate</i>		
Identity number (attach copy of ID to verify) <input style="width: 360px; height: 20px; border: 1px solid black;" type="text"/>		
Occupation: (Full-time/Part time) Gross Earnings: R Per week/month/year		
Name of Employer: Tel. Number:		
Self employed (Yes/No): Nature of Business:		
Other Income: Maintenance: R State Allowance: R Pension: R		
Income received from deceased spouse's estate: R Investment Interest: R		
Rental Received: R Contribution from others: R		
1. If widowed, provide certified copy of death certificate of deceased spouse. 2. If divorced, provide certified copy of full divorce agreement. 3. Proof of all income must be attached.		

PART 11	NOTE: If you are currently employed please provide proof of income (e.g. salary slip or bank statement) for the past 3 months.
Expected employment in 2017	
Occupation: (Full-time/Part time) Gross Earnings: R Per week/month/year	
Number of Hours worked per Week and month:.....	
Employer Name: Employer Tel. Number:	
Self employed (Yes/No): Nature of Business:.....	
Have you been placed under Administrative Order by the court? If Yes, state details	
Do you have an outstanding NSFAS Loan? If Yes, state outstanding amount	

PART 12	UCT WILL NOT HESITATE TO TAKE LEGAL ACTION IF SIGNATURES OR INFORMATION HAVE BEEN WILFULLY FORGED OR FALSELY GIVEN
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DECLARATION BY BIOLOGICAL PARENT / SPOUSE / COURT-APPOINTED LEGAL GUARDIAN
(To be completed by parent / spouse or legal guardian even if student is over 18 years of age.)

I declare that the information provided
(mother / guardian / spouse / father)

is true to the best of my knowledge and belief. I have submitted this information knowing that, if tendered in evidence, I would be liable for prosecution if I wilfully state in it anything which I know to be false or which I do not believe to be true. In the interest of good governance and accountability for public funds, **I agree that the University may request my individual profile from the Transunion Credit Bureau to verify my/or my parents, spouse or guardian's employment details.**

.....
(Signature of mother / guardian / spouse / father)

AS WITNESSED BY:
(Signature of witness) (Initials and last name of witness)

DECLARATION BY APPLICANT: I hereby declare that the information stated in this application, including the information about my parents / spouse / legal guardian is true to the best of my knowledge and belief. I have submitted this information knowing that, if I wilfully stated in it anything which I know to be false or which I do not believe to be true, I may be declared ineligible for all financial assistance, and any financial assistance already granted may be withdrawn and any sums paid to me or on my behalf may be recovered from me and disciplinary action may be taken against me, either in the university courts or in the civil courts. I further undertake to inform the Postgraduate Centre and Funding Office of any change in my circumstances. I acknowledge that should I fail to do so and continue to receive financial assistance which I would not be entitled to by reason of my changed circumstances, the University may have recourse against me in any of the ways set out above.

..... Date

D	D	M	M	Y	Y	Y	Y
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(Signature of applicant)

APPLICANTS FOR MERIT AWARDS DO NOT HAVE TO COMPLETE THIS CHECK LIST:

<p>PLEASE TICK THE CHECKLIST TO ENSURE THAT YOU HAVE ATTACHED ALL THE NECESSARY DOCUMENTS - IF PARENTS / SPOUSE / GUARDIAN ARE EMPLOYED BY A COMPANY OR IF SELF- EMPLOYED:</p> <p><input type="checkbox"/> Attach salary/wage slips of both parents</p> <p>1. IF PARENTS / GUARDIAN/ SPOUSE ARE A SOLE PROPRIETOR: The following documents must be provided:</p> <p><input type="checkbox"/> Income statements & balance sheet and IT12 (last 2 years) IT3 (b) Income Tax Certificate from the Bank, Statement of Personal Assets and Liabilities (last 2 years)</p> <p><input type="checkbox"/> Personal Bond statement</p> <p><input type="checkbox"/> Council rates account or a copy of the Lease agreement if renting</p> <p>2. IF PARENTS / GUARDIAN / SPOUSE ARE AN INFORMAL TRADERS / HAWKERS: The following documents are required:</p> <p><input type="checkbox"/> Proof of Income</p> <p><input type="checkbox"/> Bond statement and Council rates account OR a copy of the Lease agreement if renting accommodation.</p> <p>3. IF PARENTS / GUARDIAN / SPOUSE ARE EARNING COMMISSION: The following documents must be provided:</p> <p><input type="checkbox"/> IRP5, IT3 and IT12</p> <p><input type="checkbox"/> ADDITIONAL DOCUMENTS REQUIRED</p>	<p>4. IF PARENTS / GUARDIAN / SPOUSE OWN OR BELONG TO A CC AND / OR A PTY(LTD): The following documents are required:</p> <p><input type="checkbox"/> Complete Financial statements signed by members and person(s) drawing up the statements which should include,</p> <p><input type="checkbox"/> T12 - Tax return for the individual (last 2 years)</p> <p><input type="checkbox"/> An Income Statement, Balance Sheet, Cash Flow statement Notes, IT14 - Tax return for the business (last 2 years)</p> <p><input type="checkbox"/> IT3(b) Income Tax Certificate from the Bank (last 2 years Statement of Personal Assets and Liabilities (last 2 years) Personal Bond statement.</p> <p>5. IF PARENTS / GUARDIAN / SPOUSE ARE UNEMPLOYED: The following documents must be provided:</p> <p><input type="checkbox"/> Official letter from the Department of Labour proving unemployed status</p> <p><input type="checkbox"/> A copy of the Lease agreement if renting accommodation. Proof of how the family is being supported financially.</p> <p><input type="checkbox"/> Bond statement and Council rates account OR a copy of the Lease agreement if renting accommodation.</p> <p><input type="checkbox"/> If parent/guardian receives income such as pension/grant/ maintenance/ rental/interest from investment, please submit proof thereof.</p>
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