# Application for Financial Assistance for South African Postgraduate (Honours, Master's & Doctoral) students: detach and return the completed form with supporting documents to the Postgraduate Funding Office

#### **CLOSING DATE FOR APPLICATIONS: 31 OCTOBER 2016**

NEED ONLY applicants: Complete PARTS 1 - 12 Need criteria: 1. Family/Own income cannot exceed R200 000 per annum. 2. Minimum overall final mark of 55%.	Full name of App	licant:		
MERIT and NEED combination applicants: Complete PARTS 1 - 12	Student / Applica	nt Number:		
MERIT ONLY applicants: Complete ONLY PARTS 9 - 12 Merit criterion: Minimum overall final mark of 60%.	I am applying for funding based on:	NEED ONLY	MERIT and NEED	MERIT ONLY

#### **VERY IMPORTANT INFORMATION:**

- Please note that if you are eligible for an NRF award, you MUST apply to the NRF for a bursary. The University will not consider you for a UCT Merit-award unless you apply to the NRF. For details on applications to the NRF, please refer to Section 1 of Booklet No. 14.
- 2. NRF & UCT Merit awards cannot be held concurrently. Eligible applicants may be allocated an NRF OR a UCT Merit award.
- 3. Incomplete and late applications will be disqualified or delayed.

## **SECTION I**

### POSTGRADUATE FUNDING APPLICATION

### PLEASE READ THIS CAREFULLY BEFORE COMPLETING THIS FORM.

- Students who register for Honours, Master's and Doctoral degrees are not eligible for the financial aid packages that are available to undergraduate students. We do not provide the full cost of attendance to Honours, Master's and Doctoral students and can only provide eligible applicants with a CONTRIBUTION TOWARDS the cost of attendance. Students must secure supplementary sources of funding.
- UCT does not guarantee that an applicant will receive funding. We do not undertake to provide full-cost funding for postgraduate students. Students should apply/request funding/financial support from as many outside sources as possible. Information and details of available bursaries, scholarships and fellowship programmes are available in the University's Booklet No. 14 Financial Assistance for Postgraduate Study and Postdoctoral Research. This Booklet is available on the University's website and can be found on the following URL: http://www.uct.ac.za/apply/funding/postgraduate/applications/.
- Only South African citizens and permanent residents may use this form. Non-South Africans are not eligible for these awards and should contact the Postgraduate Funding Office for application procedures and time-lines for International and Refugee Students Scholarships. Forms are available at http://www.uct.ac.za/apply/funding/postgraduate/applications/
- Only Honours, Master's and Doctoral students who are registered for full time studies are eligible.
- Funding tenures are limited to:Honours ONE YEAR i.e. for the FIRST year of Honours only. Master's TWO YEARS i.e. for the FIRST
  TWO YEARS of Master's study only. Renewal: conditional and separate application required. Doctoral THREE YEARS. i.e. for the FIRST
  THREE YEARS of Doctoral study only. Renewal: conditional and separate application required. Students will NOT be considered for funding
  thereafter.
- Students who will register for the 4th year of a Bachelors degree, FAPM, PGCE, LLB or Postgraduate Certificates and Diplomas are not eligible for these awards.
- For financial assistance for undergraduate study, students should complete the UCT & NSFAS Financial Assistance Application. Contact the Student Financial Aid Office or the Admissions Office for further information.
- UCT has limited funding for both local and international postgraduate students.
- If you will be employed full-time in 2017 (i.e. working in excess of 20 hours per week) you are not eligible for funding support.
- Incomplete and late applications will be disqualified or delayed.
- Funding applications received late due to their having been submitted to the incorrect office may be delayed.

Applications must be submitted - with all required supporting documentation - to the Postgraduate Centre & Funding Office, University of Cape Town, Private Bag X3, Rondebosch, 7701 by no later than 31 October 2016.

If you intend to register at the University of Cape Town for a degree in 2017, and you are not a student at the University of Cape Town, you must submit a midyear transcript by no later than 31 October, and a final transcript of your latest degree by no later than 15 January 2017. Applications that are without transcripts after that date will be disqualified. All students applying for need-based support will be means-tested. Most of the categories of award described in the above-mentioned booklet have their own criteria and application forms. The booklet will indicate which application form is required. These forms can be sourced online from the following URL: http://www.uct.ac.za/apply/funding/postgraduate/applications/.

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Income received from deceased spouse's estate: R																					
Rental Received:	R								Con	ıtribu	tion fror	n othe	rs: R								
1. If widowed, provide certified copy of death certificate of deceased spouse.																					
2. If divorced, provide certified copy of full divorce agreement.																					
3. Proof of all in	ncome must	be attache	d.																		

PART4	DETAILS OF YOUR MOTHER / STEPMOTHER / FEMALE GUARDIAN AND HER EARNINGS									PROOF OF ALL INCOME MUST BE ATTACHED																	
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Income received from deceased spouse's estate: R																											
Rental Received: R																											

# PART 5 MONTHLY INCOME AND EXPENDITURE STATEMENT:

To be completed by:

- 1. Applicants who are no longer supported by parents and who are unmarried must submit a sworn affadavit stating this. The affidavit must be accompanied by the applicant's bank statements for the past 3 months.
- 2. Applicants who are married.
- 3. The parents and/or the guardian and/or student spouse.

INCOME	RAND VALUE	EXPENDITURE	RAND VALUE
1) Salaries		Rent	
2) Business		Bond	
3) Informal Selling (hawking)		Loans	
4) Pensions		Rates	
5) Disability Grants		Groceries	
6) Foster Grant		Maintenance	
7) Child Grant		Telephone	
8) Rental Income		Clothing	
9) Estate / Trust Fund Income		Transport	
10) Investment Income		Motor vehicle/s	

PART 6	DETAILS OF ASS	SETS	PROVIDE	PROOF OF LEASE AGR	EEMENT IF RENTING YOUR	НОМЕ			
DETAILS OF PR	ROPERTY(S) OWNED BY AP	PLICANT/S	POUSE/MOT	HER/FATHER/LEGAL GI	UARDIAN				
П	DESCRIPTION AND ADDRESS	S		MARKET VALUE PROVIDE PROOF)	MONTHLY BOND REPA (PROVIDE PROC			BOND BALANCE	
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PART 7	CERTIFIED COPIES	OF BIRTH	I CERTIFIC	CATES OR ID DOCU	IMENTS OF ALL HOUS	EHOLD N	ИЕМВЕ	RS TO BE ATTACHE	
Please list ALL If you have a si	those who are dependent bling studying at another	on the fam tertiary inst	ily's total mo itution pleas	onthly income. e provide proof of the	ir registration and indicate	their year	of study		
Name		pe rel (e.	ow is this rson ated to you g. mother, fe, son)	If the person is not part of your imme- diate family, state why the person is a dependant	Please state which of the f categories the person falls into: pre-school child; scho student at College, Univers Technology or University; a	olar; \ \ sity of \ (	received Wages / Child Su	the type of income by the dependents. 'Salary / Pension / pport / Interest on ent / Business Profit	
	n in full-time employment	for three o	r more years	s prior to coming to U(	RS PRIOR TO COMING  T, you must provide a cur  ee years as specified belo	riculum vit		ther with a statement	
Occupation(s)	and Dates		me/Part time Earnings:	) Employer's Name	& Tel:			Earnings Per week/ month/year	
OTHER INCOM	<u>E:</u>								
Maintenance:		R .			State Allowance:	R			
Investment Inter	rest:	R		I	Property Rental Received:	R			
Income from an	y other source:	R			Contribution from others: R				
Income from de	ceased spouse's estate:	R		I	Pension:	R			
If you are currently employed please provide proof of income / salary slip AND number of hours of work per w								also complete Part 11.	

PART 9	DETAII	LS 0	FAF	PLI	CAN	IT																				
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Name:													Nam	ie:												

PART 11	NOTE: If you are currently employed please provide proof of inco	ome (e.g. salary slip or bank statement) for the past 3 months.										
Expected emplo	ment in 2017											
Occupation:	Occupation:											
Number of Hours worked per Week and month:												
Employer Name: Employer Tel. Number:												
Self employed (	Self employed (Yes/No):											
Have you been placed under Administrative Order by the court? If Yes, state details												
Do you have an outstanding NSFAS Loan? If Yes, state outstanding amount												
PART 12 UCT WILL NOT HESITATE TO TAKE LEGAL ACTION IF SIGNATURES OR INFORMATION HAVE BEEN WILFULLY FORGED OR FALSELY GIVEN												
	DECLARATION BY BIOLOGICAL PARENT / SPOUSE / COURT-APPOINTED LEGAL GUARDIAN (To be completed by parent / spouse or legal guardian even if student is over 18 years of age.)											
1	(mother / guardian / spouse / father)	declare that the information provided										
(mother / guardian / spouse / father) is true to the best of my knowledge and belief. I have submitted this information knowing that, if tendered in evidence, I would be liable for prosecution if I wilfully state in it anything which I know to be false or which I do not believe to be true. In the interest of good governance and accountability for public funds, I agree that the University may request my individual profile from the Transunion Credit Bureau to verify my/or my parents, spouse or guardian's employment details.												
	(Signature of mother / guardian / spouse / father)											
AS WITNESSED BY: (Signature of witness) (Initials and last name of witness)												
DECLARATION BY APPLICANT: I												
	(Signature of applicant)	Date D D M M Y Y Y										
	APPLICANTS FOR MERIT AWARDS DO NOT I	HAVE TO COMPLETE THIS CHECK LIST:										
	CHECKLIST TO ENSURE THAT YOU HAVE ATTACHED ALL THE NECESSARY PARENTS / SPOUSE / GUARDIAN ARE EMPLOYED BY A COMPANY OR IF	4. IF PARENTS / GUARDIAN / SPOUSE OWN OR BELONG TO A CC AND / OR A PTY(LTD): The following documents are required:										
	ary/wage slips of both parents	Complete Financial statements signed by members and person(s) drawing up the statements which should include,										
1. IF PARENTS /	GUARDIAN/ SPOUSE ARE A SOLE PROPRIETOR: The following documents	T12 - Tax return for the individual (last 2 years)										
	ded: atements & balance sheet and IT12 (last 2 years) IT3 (b) Income Tax from the Bank, Statement of Personal Assets and Liabilities (last 2 years)	An Income Statement, Balance Sheet, Cash Flow statement Notes, IT14 - Tax return for the business (last 2 years)										
	Bond statement	IT3(b) Income Tax Certificate from the Bank (last 2 years Statement of Personal Assets and Liabilities (last 2 years) Personal Bond statement.										
Council ra	tes account or a copy of the Lease agreement if renting	5. IF PARENTS / GUARDIAN / SPOUSE ARE UNEMPLOYED: The following										
	GUARDIAN / SPOUSE ARE AN INFORMAL TRADERS / HAWKERS:	documents must be provided:  Official letter from the Department of Labour proving unemployed status										
Proof of In	documents are required:	A copy of the Lease agreement if renting accommodation. Proof of how										
	ement and Council rates account OR a copy of the Lease agreement if	the family is being supported financially.										
	commodation.	Bond statement and Council rates account OR a copy of the Lease agreement if renting accommodation.										
documents m	GUARDIAN / SPOUSE ARE EARNING COMMISSION: The following ust be provided:	If parent/guardian receives income such as pension/grant/ maintenance/ rental/interest from investment, please submit proof thereof.										
IRP5, IT3		,										
ADDITION	ADDITIONAL DOCUMENTS REQUIRED											