



MONASH SOUTH AFRICA

MONASH SOUTH AFRICA BURSARY APPLICATION FORM

Application requirements

The Monash South Africa bursary process occurs twice a year in November and May. Successful applicants will be notified respectively in December and June.

The **closing date** for applications is as follows:

Semester One Intake : 15 November

Semester Two Intake : 30 April

Note: No late applications or supporting documentation will be accepted.

To apply you need to:

- Complete the application form;
- Sign the declaration;
- Attach all relevant supporting documentation as specified; and
- Return to the Student Fees Officer by the closing date

By post:

Student Fees Officer
Student Administration Centre
Private Bag X60
Roodepoort
South Africa
1725

In person:

Student Services Centre
Monash South Africa
144 Peter Road
Ruimsig, Roodepoort
South Africa
1725

Eligibility and supporting documentation

Monash South Africa bursaries are available to **South African students** who can provide supporting documentation detailing extreme financial hardship.

What does extreme financial hardship mean?

An electronic means test is used to determine extreme financial hardship, factoring in other equity factors, and rank each application.

Eligibility criteria:

To be eligible for a Monash South Africa bursary you must:

- I. be **enrolled** or have received an **offer to enrol** as a full-time student at Monash South Africa in a foundation programme or an undergraduate course of study leading to a higher education award;
- II. not be a recipient of any other financial support award;
- III. be studying Year 12 or equivalent (South African citizens) or be studying in the final year of secondary school or equivalent (international); or
- IV. be a current Monash South African student and have completed a minimum of one semester of study at Monash South Africa
- V. Demonstrate financial hardship.

Supporting documentation:

- If both parents are working, recent payslips not older than 2 months are required from each parent. If a parent is paid on a weekly basis four consecutive payslips should be submitted. If a parent is paid on a two-weekly basis (fortnightly) 2 consecutive payslips should be submitted.
- If a parent is unemployed an affidavit signed by the unemployed parent is required, confirming his/her own unemployment.
- If a parent is working in the informal sector where official payslips are not issued (eg street vending or informal selling) the rand value of the income gained per month must be stated in the affidavit.
- If a parent is employed as a domestic worker, a letter from his/her employer is required, stating the period of employment and the monthly salary.
- If there is anybody in the household that receives a state pension or a child support grant, proof is needed. A certified copy of the most recent pension slip, pay point slip or an original 3 month bank statement should be submitted.
- If the family/student is sponsored an affidavit signed by the sponsor should be submitted stated the monthly rand value of the sponsorship.
- If parents are divorced a certified copy of the divorce decree should be submitted.
- If a parent is deceased, a certified copy of the death certificate should be submitted.
- If the whereabouts of a parent is unknown or if the parent has absconded or does not contribute towards the finances of the family, an affidavit is required from the parent whom the student lives with. The parent writing the affidavit should not only indicate that he/she is single, but also that the other parent's whereabouts are unknown and that no financial support is received.
- If a student lives with his/her grandparents, or guardian an affidavit from the guardian or grandparents is required, stating the whereabouts of the biological parents and the rand value of the parents' monthly support to the student. If R0 it should be stated. Proof of income of grandparents should then also be provided. Guardians should also provide an affidavit stating the monthly contribution to the student.
- If a sibling (brother or sister) over the age of 18 is unemployed and is still living with the family an affidavit signed by the unemployed sibling is required, confirming his/her own unemployment. If the sibling is employed, recent payslips (not older than 2 months) is required.
- If a sibling is studying a tertiary institution (university) a proof of registration of that particular student is required.
- Certified copies of identity documents (or birth certificates where identity documents are not available) for the every member of the household including the applicant should be submitted.
- If a student's surname differs from his/her parent surname, an affidavit from one of the parent's must be submitted as to why the surnames differ.
- Please note that no faxed copies of documents will be accepted. Documents may not be sent via e-mail.
- All copies of documents must be certified.
- Please make sure all required documentation is attached before submitting the application form, a incomplete applications will not be processed and it will be regarded as unsuccessful application.

Note: If you do not supply all required supporting documentation you application will be rejected immediately.



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Section A: Applicants personal details

To be completed by students currently studying at Monash South Africa

Monash SA student number:																				
Surname:																				
First names:																				
South African ID number:																				
Study address:																				
	Postal Code																			
Home address (where your family currently lives):																				
	Postal Code																			
Telephone (Home):																				
Telephone (Cell):																				
E-mail address:																				

Section B: Parent/Guardian Details

Surname:																				
First names:																				
South African ID number:																				
	Married				Single					Divorced					Widow/er					
Occupation (Guardian):																				
Telephone (Cell):																				
E-mail address:																				
Occupation (Father):																				
Telephone (Cell):																				
E-mail address:																				
Occupation (Mother):																				
Telephone (Cell):																				
E-mail address:																				



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Section C: Course Details

Course Title:		
Course Code:		
Level of study (mark appropriate block): In the next semester/year I will be a.....		
1 st time student	You will be a 1 st time student at MSA	
Senior student	You are continuing your studies in the same course as pervious semester/year	
Final Year student	You will write your final examinations to graduate during the following semester/year	
Foundation to undergraduate degree student	You will be completing your Monash South Africa Foundation programme and continuing with an under graduate degree during the following semester/year	
Post Graduate student	You will be registered for a Honours or higher qualification during the following semester/year	

Section D: Financial Status

Name of guardian:															
Relation to applicant:															
South African ID number:															
Employer:															
Position:															
Gross annual income:															
Name of father:															
South African ID number:															
Employer:															
Position:															
Gross annual income:															
Name of mother:															
South African ID number:															
Employer:															
Position:															
Gross annual income:															
Self sponsored:															
Declare part-time income:															



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Section E: Dependants of personal responsible for payment of fees

Please include yourself. If you include students (other than yourself) you must submit proof that they are registered at a particular tertiary institution (proof of registration/acceptance). Persons over 18 that are not employed should submit an affidavit stating that they are unemployed. If a dependent is working, the amount contributed to the family income should be stated in an affidavit.

Name	Age	SA ID number	Present activities eg. Scholar/ University student/ unemployed	Relation to student eg. sister

Section F: Other equity factors to be taken into consideration

Category	Tick if Applicable to your application	Supporting documentation
Recent Refugee For students that have had to leave or abandon their native country due to persecution or fear of persecution on account of race, religion, personal associations, or political opinion.		1. A description of your circumstances and living conditions prior to leaving your country 2. Details of your education completed prior to arriving in South Africa and any education you have completed in South Africa 3. Details of your travel method and route to South Africa (specifically how long it took between leaving your country and arriving in South Africa).
Difficult circumstances		
a) abusive family environment		1. A statement describing the nature of your difficult circumstances and the effect this has had on your educational performance – this will provide the assessor the
b) carer responsibilities (e.g. ill children, parent, siblings)		



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Section F: Other equity factors to be taken into consideration

c) chronic medical condition of a dependent child		<p>information they need to understand the effect of the disadvantage.</p> <p>2. A confidential statement of support form downloaded and completed as detailed in the form by a relevant responsible person, unrelated to you, who can verify your circumstance/s.</p> <p>A responsible person can be a:</p> <ul style="list-style-type: none"> • Doctor or health care professional • Lawyer • Social worker • Registered counselor • Religious or community leader • School principal/teacher/senior member of school staff.
d) death of a parent/guardian		
e) homelessness		
f) major illness of parent/guardian		
g) multiple relocations/moving house		
h) natural disaster (e.g. bushfire, flood)		
i) parent's separation/divorce		
j) victim of crime.		
<p><u>Disability or long-term medical condition</u></p> <p>This category applies if you have a disability or medical condition that has affected your ability to study. This may include chronic pain, major illness, drug addiction, learning disabilities and mental illness, eating disorder, glandular fever, chronic fatigue syndrome or vision or hearing impairments.</p>		<p>1. An impact statement describing your disability or medical condition and demonstrating the effect on your educational performance. This statement provides the person assessing your application the information they need to understand the effect of the disadvantage.</p> <p>2. You must also submit a confidential statement of support form completed by a relevant health care professional (unrelated to you) who is currently treating you and can verify your circumstance/s.</p>



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Section G: Applicants declaration

I hereby certify that the information provided on this form is correct and that I read and understand all Monash South Africa rules and regulations. I also understand all the notes as set out on the following pages. By handing in this form I take responsibility for the information provided.

I hereby authorize Monash South Africa to forward any personal information as well as any information that I have provided in support of my application to verification information suppliers acting on behalf of Monash South Africa for the purpose of verifying my personal credentials and records. Authorized credential verification types include, but are not limited to, educational qualifications, professional membership, employment history, employment references, consumer credit, criminal record and fraud prevention checks.

I authorize Monash South Africa and/or its verification information suppliers to furnish information regarding my credentials, whether claimed or not to Monash South Africa. I unconditionally indemnify Monash South Africa and its verification information suppliers against any liability that may result from furnishing information in this regard.

Applicants Signature: Date:

Parent/Guardian Signature: Date: